



Financial Policy

1. **You should have a Treatment Plan before any work is done.** It will tell you the procedure(s) that will be performed and the cost of the procedure. Please let us know BEFORE the appointment if you don't have the Treatment Plan or you have questions about the Plan. Sometimes it is necessary to change or add procedures because of conditions not discovered during the initial evaluation. These changes will be discussed with you prior to completing treatment but they will add extra expense to the treatment plan. By the same token, treatment planned procedures are sometimes removed from the plan.
2. **Payment is always due on the day the service is rendered.** We accept cash, checks (verified), major credit cards, and Care Credit.
3. **Insurance is a third party payer.** We can assist you with filing claims but, whether or not insurance pays, you are responsible for the full amount. We will file claims as a courtesy. The non-covered insurance portion is expected the day of service unless, in rare cases, we are a PPO for your insurance company. Please verify whether or not we belong to your insurance network.
4. **Please give us 48 hours notice if you can't keep a scheduled appointment.** We reserve the right to charge a missed appointment fee or require full payment prior to the next appointment.
5. **We can give you information about Care Credit which is a finance option for dentistry.**
6. **Any accounts with non-payment greater than 90 days will be sent to an outside collections agency.**

I understand the Financial Policy and all of my questions have been answered.

Signed _____ Date _____